Saint Joseph’s Catholic Academy

Checklist for Volunteer Coaches

____ 1. Youth Protection Awareness Training with Virtus
    ___ Virtus Online Training info in attached packet
    ___ Application Form
    ___ Code of Conduct Form
    ___ Ministry Reference Form
    ___ Disclosure Statement for Volunteers

____ 2. Clearances
    ___ PA Act 151 Child Abuse History at https://www.compass.state.pa.us/cwis/public/home
        • ENTER VOUCHER CODE RECEIVED FROM KATIE WHEELER
    ___ PA Act 34 State Criminal History at https://epatch.state.pa.us
        • SELECT VOLUNTEER TO WAIVE FEE
    ___ Act 114 Federal Criminal History at https://uenroll.identogo.com
        • Code: Non-Public 1KG6Y3
        • $22.60 fee
        • Must provide photo ID at time of fingerprinting

____ 3. ACT 126 Training online at www.reportabusepa.pitt.edu
    • 3 hour online webinar

____ 4. ACT 24 Arrest Conviction Report and Certification Form